

Excel Christian School

Motivating students to find joy in the pursuit of spiritual, moral, relational, and academic excellence.

Financial Understanding

Student Information

Name: _____
First Last Grade (2009/2010)

Financially Responsible Party Information

Name: _____
First Middle Initial Last

Address: _____
Street City State Zip Code

Phones: Home: () Work: () Cell: ()

Email: _____

Relationship to student: _____ Social Security Number: _____

Occupation: _____ Employer: _____

Fees and Tuition

Initial

_____ Registration fee \$400 (Non-refundable and due at time of registration)
_____ Parent hours: 25 hours or \$250 per family (due by end of school year)
_____ Additional fees: Fees for student activities (field trips, special events, etc.) will be billed separately
_____ Before/After Care: \$8/day (billed monthly, due the first of the month following invoicing)

Tuition: Please **initial** preferred payment method:

_____ Monthly Automatic 11 automatic bill pay of _____ (due August through June)

_____ Monthly Billed 11 monthly payments of _____ (due August through June)

_____ Two Payments Billed 2 semester payments of _____ (due August and January)

_____ One Payment Billed 1 school-year payment of _____ (due August)

Payment Terms and Conditions

1. Registration fees are non-refundable and due at time of registration.
2. Tuition payments are due by the 1st of the month.
3. A \$25 late fee will be assessed to your account if your tuition balance is not paid in full by the 5th of each month.
4. A \$25 late fee will be assessed to your account if a non-tuition payment is not received in the office by its due date.
5. A \$25 returned check fee will be assessed to your account for a check returned unpaid by your bank. Returned checks will not be re-deposited.
6. Students will not be permitted to attend class if tuition payments are more than 30 days late.
7. No student records will be released from the school until your account is paid in full.
8. If a student must withdraw from the school, a 30 day notice will be required. No portion of the monthly tuition will be returned or pro-rated. Exceptions may be granted in the case of Financially Responsible Party's loss of employment or family relocation.
9. If student is expelled from school, there will be no refund of tuition or fees.

Exceptions to any payment policies will be made through the office; all exceptions made must be put in writing, signed by both Excel and Financial Responsible Party, and attached to this form.

Signature attests acceptance of agreement, financial responsibility, and ability and willingness to pay all fees and tuition in accordance with the above-stated terms and conditions.

Financially Responsible Party

Date